

Ancaster Music Arts Academy®

“The Place to Expand and Perfect your Talents”

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STUDENT LESSON INFORMATION – 2008-2009

PURPOSE AND OBJECTIVES

Ancaster Music Arts Academy (AMAA) is located at, and exists as an outreach of, Calvary Pentecostal Tabernacle. We strive to serve and enrich lives by offering instruction in music and the arts, in comfortable studios at reasonable rates. We seek to train people for personal enrichment and enjoyment, and potential participation in music ministry.

Our Faculty and Director are committed to instilling and developing a love and enjoyment for music and the arts within each student. We desire to help each student reach their potential by instilling and developing discipline and character development through music and the arts.

AMAA desires to creatively mix classical and contemporary teaching methods, equipping students to play both by ear and by written music.

POLICIES AND PROCEDURES

An initial \$50 deposit check must accompany the registration form. Ten post-dated checks must be given to the Director (in person or by mail) before lessons begin. Please see the attached check schedule. A charge will be levied on any NSF checks.

Please note that the teacher will advise you of the cost of lesson books/other materials they feel are necessary for the lesson. These costs are in addition to the 10 post-dated checks.

It is important that the student arrives at least 5 minutes early for the lesson, and with all of their necessary books and materials. Because of strict scheduling, lessons cannot be extended for students who are late. Students are asked to wait in the waiting area for their teacher, who will come and greet them when it is time for the lesson.

Missed Lesson Policy: if a student gives the teacher **24 hours notice** that they cannot attend their individual lesson, the teacher will try their best to make up the lesson at a mutually convenient time. If that is not possible, that lesson may be forfeited. Please call them at home or on their cell phone. The teacher will provide you with these phone numbers.

If short notice (less than 24 hours) or no notice is given, you will not be rescheduled for that lesson. The Teacher will appreciate you letting him/her know (by calling their home or cell phone number), that the Student is unable to attend the upcoming lesson. If the Academy is closed due to inclement weather, the lesson must be made up. (*An announcement of the Academy closure will be given via local radio stations. The teacher will also do their best to reach the student in advance of their lesson time*). This lesson could be made up shortly after the missed lesson, during March Break (depending on teacher/student availability) or during Missed Lesson week right after the regular lesson schedule is over.

Due to the style of group classes, if a student misses a group class (other than one cancelled due to inclement weather) they will not have a make up lesson.

Please be considerate – if you are aware that you have to be absent from an upcoming lesson, please give the teacher plenty of advance notice. This, in turn, could help them fill that empty slot with someone who needs to make up a lesson.

If a student is in the habit of missing one or more lessons per month, it will be assumed by the Director and Teacher that the lessons are not a priority to the student/parent. Their lesson time will then be made available to other students. Payment for that month will be considered a purchase of the teacher's time, and will not be refunded to the student/parent.

If the teacher is unable to teach because of sickness or emergency, he/she will phone you and let you know they cannot teach that lesson. If possible during that call the teacher will also set up a missed lesson time, or contact you again when convenient to set it up.

If a student wishes to quit before the end of the regularly scheduled lesson season, 4 weeks notice is required. Any remaining post-dated checks for unused lessons will be returned to the student/parent at the end of the 4th lesson.

AMAA 2008-2009 SCHEDULE - (HOLIDAYS UNDERLINED AND IN ITALICS - NO LESSONS)

AMAA lessons commence	September 8
<u>Thanksgiving</u>	<u>October 13</u>
Christmas Recital	December 6 (no Saturday lessons)
Last day of lessons before Christmas break	December 20
AMAA resumes for 2009	January 5
<u>Family Day</u>	<u>February 16</u>
<u>March Break</u>	<u>March 16-21</u>
(missed lessons may be scheduled during March Break subject to teacher/student availability)	
<u>Easter</u>	<u>April 10, 11, 13</u>
<u>Victoria Day</u>	<u>May 18</u>
Year end Recital	June 6 (no Saturday lessons)
Last day of AMAA lessons	June 20
Missed lesson week, after the Academy closes	June 22-26

Performance opportunities will possibly be available throughout the year to interested students. Individual teachers can advise you of opportunities they will offer (ex. playing/singing at Senior's Homes, Hospitals, etc.) A Christmas Recital and Year end Recital will also be offered.

Remember, practicing 5 days a week will help the students and parents see much progress! A regular time set aside each day will help the student get into a practice routine. As the student gets older and progresses through their instrument(s), more time will be needed to devote to practice.

If you have any questions or concerns about the lessons or information above, please feel free to email me or phone the office and leave a message.